

**For the attention of the ICOMOS National and International Scientific Committees**

Our Ref.: GJ/CIRC/04

Paris, 5 July 2006

**Practical information  
ICOMOS Advisory Committee meeting,  
Edinburgh, UK  
8 - 13<sup>th</sup> September 2006**

Dear Colleagues,

I have the pleasure of forwarding you the definite dates of the 2006 meeting of the ICOMOS Advisory Committee, which will take place in Edinburgh (UK), as well as the practical information concerning hotels, transport, social events, excursions etc. given to me by our colleagues of Historic Scotland and ICOMOS-UK.

**1. SCHEDULE**

***Please note that not all meetings are open to all participants.***

**Friday, 8 September**

Morning and afternoon: Open Seminar "*Challenges of ICOMOS' International Work*" (provisional title)

Evening: Historic Scotland Reception at Edinburgh Castle, Great Hall

**Saturday, 9 September**

Morning and afternoon: Scientific Council (afternoon session is also open to National Committee reps.)

Evening: Bureau meeting

**Sunday, 10 September**

Morning: Advisory Committee meeting - Plenary session

Afternoon: Meetings of National Committees in regional groups - Africa, America, Asia, Africa, Europe

Evening: ICOMOS-UK Reception

**Monday, 11 September**

Morning and afternoon: Advisory Committee meeting - Plenary session and elections

Evening: Edinburgh City Council Reception (to be confirmed)

**Tuesday, 12 September**

Full day excursion- delegates to choose between two tours:

i) Antonine Wall (HS) and Edinburgh WHS (EWH),

or

ii) Culcross (NTS), Stirling Castle (HS) and Antonine Wall (HS)

Evening: Short Executive Committee meeting

**Wednesday, 13 September**

Morning and afternoon: Executive Committee meeting

All the ISCs are of course invited to nominate one or more representatives to the Scientific Council meeting. The National Committees are invited and encouraged to participate in the afternoon session of the Scientific Council, if they wish.

The Bureau and Executive Committee meetings are obviously only open to the members of these two bodies.

All National and International Scientific Committee Presidents are of course invited to attend the Advisory Committee meetings, the Open Seminar, the Excursion and all evening events.

## 2. DELEGATION OF POWERS

Please note that according to Art. 7 of the "Rules for the Advisory Committee" any member of the "Advisory Committee who is unable to attend a session may be represented by someone else:

- the President of a National Committee by a member of the National Committee of his country
- the President of an International Committee by a member of his International Committee

*Designation shall be made by written, signed and dated proxy, to be sent to the President of the Advisory Committee (via the ICOMOS International Secretariat) at least 15 days before the session".*

As already announced in the call for candidatures sent by the International Secretariat on 20 June 2006, during the Advisory Committee in Edinburgh will be held the election for the posts of Advisory Committee President and Vice President, in accordance with the "Rules for the Advisory Committee". It is therefore particularly important that all the National and International Committees be represented and that their delegate, if he/she is not President of the Committee, has the necessary proxy. The election will take place on the second day of the Advisory Committee meeting, that is to say on Monday, 11 September 2006.

## 3. LANGUAGES & SIMULTANEOUS TRANSLATION

There will be simultaneous translation English – French during the Advisory Committee plenary sessions and the Scientific Council. There will be no simultaneous translation during the Executive Committee meeting or during the meetings in regional groups. The main working language of the Open Seminar will be English.

## 4. VENUE

The majority of meetings will be held at Quincentenary Hall, the Royal College of Surgeons of Edinburgh, Nicolson Street, Edinburgh EH8 9DW, Tel +44 131 527 1731, Fax +44 131 557 1600. This venue is centrally located and near a range of hotels and hostels.

There is a Business Centre located within Quincentenary Hall which delegates can use.

## 5. EXCHANGE RATE

As an indication, to help you in establishing your budget, on 29th June the exchange rate for the Pound Sterling (GBP) was as follows:

£1 = €1.44 / US\$1.81

## 6. REGISTRATION & ACCOMMODATION

Please complete the attached registration form and return it before **Thursday 10th August 2006** to Danielle Blair of RICS Scotland on fax +44 131 240 0831 or email [events-scotland@rics.org](mailto:events-scotland@rics.org).

The registration form can also be downloaded from the ICOMOS and ICOMOS-UK websites. Following receipt of your registration form, RICS Scotland will send you a confirmation email.

## **Hotels**

A large number of hotels, B&Bs and hostels are within walking distance of the venue, please see the attached list of recommended accommodation in Edinburgh. These range in price from £175 per person per night to £10 per person per night in a hostel.

Accommodation can also be booked online through the Edinburgh Tourist Board's website [www.edinburgh.org](http://www.edinburgh.org)

**Please note that delegates must book their own accommodation.**

## **7. SOCIAL EVENTS & EXCURSION**

Please use the Registration form to indicate which social events you would like to attend and at which of the two excursion options you wish to participate.

For the social events, please indicate whether you will be accompanied. Please note that for the excursion, participants will be distributed on a first come-first serve basis with priority to delegates. The excursion is free of charge.

Historic Scotland, the City of Edinburgh and ICOMOS-UK have the pleasure to invite you to several social occasions during your stay in Edinburgh.

**Friday, 8 September:** Evening Reception in the Great Hall in Edinburgh Castle. This reception is hosted by Historic Scotland.

**Sunday, 10 September:** ICOMOS-UK Reception in Edinburgh. Details and venue tbc.

**Monday, 11 September :** Edinburgh City Council Reception. Details and venue tbc.

## **8. TRANSPORT**

Edinburgh is not a large city and most areas can be reached on foot or by short public transport rides. The main hotels and the venue of the meetings are in walking distance.

**Transport to and from airport :** there is a regular bus service from the airport to the city centre and return – price £5 for a return ticket. A taxi will cost you approx. £20.

The organisers are NOT able to pick individual delegates up at the airport or take them there for their departure.

**International flights :** Some airlines operate direct flights to Edinburgh, but most delegates will have to fly via one of the London airports (Heathrow, Gatwick, Stansted, Luton).

**UK flights:** It takes approx. 1.5 hours to fly to Edinburgh from London. British Airways [www.britishairways.com](http://www.britishairways.com), EasyJet [www.easyjet.com](http://www.easyjet.com), and FlyBmi [www.flybmi.com](http://www.flybmi.com) all operate a frequent service.

**London – Edinburgh train :** you can reach Edinburgh from London in 4.5 hours by train. The train operator is GNER [www.gner.co.uk](http://www.gner.co.uk) and tickets should be bought at least two weeks in advance for cheapest fare, but please note that sometimes two single tickets are cheaper than one return ticket. Tickets bought on the day can be very expensive.

## **9. VISAS**

We kindly ask that all delegates check with the following UK Government website for visa details and visa forms [www.ukvisas.gov.uk](http://www.ukvisas.gov.uk). Should you need an official invitation letter from the UK please contact ICOMOS-UK as soon as possible, their contact details can be found on the website [www.icomos-uk.org](http://www.icomos-uk.org). Please do not forget to indicate a fax number and/or e-mail where the letter can be returned to, and any details that need to be included eg. Passport details.

You can find the contact details of British embassies overseas on the Foreign & Commonwealth Office's website [www.fco.gov.uk](http://www.fco.gov.uk). These are listed in the 'About the FCO' and then 'Directory' sections on their website.

#### 10. TEMPERATURES

The weather in Edinburgh in September can be variable – temperatures average between 10 and 15 degrees Celsius. Rainfall on par with Frankfurt, New York and Rome, but it is advisable to bring a sweater and/or waterproof clothing.

#### 11. CONTACTS

**For information concerning registration:** Please contact Danielle Blair, Event Assistant, RICS Scotland, 9 Manor Place, Edinburgh EH3 7DN, UK, Tel +44 131 240 0895, Fax +44 131 240 0831, Email [events-scotland@rics.org](mailto:events-scotland@rics.org)

**For information concerning the excursion and official invitation letters:** please contact ICOMOS-UK, 70 Cowcross Street, London EC1M 6EJ, UK, Tel +44 20 7566 0031, Fax +20 7566 0045, Email: [admin@icomos-uk.org](mailto:admin@icomos-uk.org)

**For any general information on Edinburgh, Scotland and the UK:**

Edinburgh Tourist Board [www.edinburgh.org](http://www.edinburgh.org), Tel +44 1506 832 121, Email: [info@visitscotland.com](mailto:info@visitscotland.com)

Visit Scotland [www.visitscotland.com](http://www.visitscotland.com), Tel +44 1506 832 121, Email: [info@visitscotland.com](mailto:info@visitscotland.com)

Visit Britain [www.visitbritain.com](http://www.visitbritain.com), Email: [visitbritain@visitbritain.org](mailto:visitbritain@visitbritain.org)

#### 12. FINANCIAL SUPPORT

Unfortunately, at this point in time, we do not dispose of financial support to be able to help participants attend the meeting.

The Advisory Committee President is currently elaborating the agenda of the meeting which will be sent to you for information and comment in due time. Attached you will find the Registration form and list of recommended accommodation.

All the information on the ICOMOS Advisory Committee meeting and the Advisory Committee President and Vice President elections will be posted on the ICOMOS web site – [www.icomos.org](http://www.icomos.org). The site also contains further information on Edinburgh, the venue, maps on how to get there etc.

I hope that you or the designated representative of your Committee will be able to participate in the meeting and that this information is useful to you. Our British colleagues and the ICOMOS International Secretariat are at your disposal for any further information.

With best regards  
Yours sincere

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ICOMOS International Secretariat

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[www.icomos.org](http://www.icomos.org)